

# Development Fund Booklet

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International  
Pharmaceutical  
Students' Federation



# Background

The main aim of the IPSF Development Fund is to give each and every pharmacy student an equal opportunity to fully participate in IPSF activities. This opportunity is also intended to help students promote IPSF within their schools of pharmacy and countries. Currently, the IPSF Development Fund Committee releases a total of 5 grants per year:

- Associations/Organisation level
  - Membership grant
  - Project grant, biannual
- Members level
  - World Congress event grant
  - Regional symposia event grant
  - Student Exchange Program grant

## Who are we?

The IPSF Development Fund (DF) Committee for the 2019-2020 mandate consists of three members from three different countries, the Development Fund Coordinator who chairs the committee, and the IPSF Treasurer who supervises the committee's work.

## What do we do?

The DF Committee:

- Handles the entire process of awarding grants, which will be discussed in the next section
- Informs all members about the available grants, focusing on their importance for associations and individuals
- Is responsible for ensuring objective and unbiased grant evaluation
- Communicates with other committees that are involved in certain grants (for example, the Student Exchange Committee for the Student Exchange Grant)

## The Basic Process of Grant Release and Awarding

Guidelines take multiple factors into consideration, including the United Nations and World Bank country ranking, application organisation and multiple other factors.

### Association/Organisation Level Grants

We offer three different grants during one IPSF term (October 2019 to October 2020). An organisation may receive a **maximum of two organisation-level grants** within a one-year term of the Development Fund Committee.

#### **1. Membership Grant**

**a. Aim:** This grant is designed to financially assist organisations in paying for their annual IPSF membership fee. It will cover the IPSF Annual Membership Fee 2019-20 up to the amount set by the Development Fund Committee. By receiving this grant, an organisation will have a budget better suited to organise IPSF campaigns and events in the following year.

#### **b. Qualifications:**

- i. Be either a Full Member or a Member in Association of IPSF;
- ii. Represent a **low or lower middle-income** country (as defined by the World Bank list of Economies);
- iii. Have tried to obtain sponsorship to meet some of the cost of the membership fee;
- iv. Have held IPSF membership for at least one full year previously;
- v. Organise an IPSF campaign, project, or event in the 12 months following the receipt of the grant; and
- vi. Submit an article to the IPSF News Bulletin or IPSF Newsletter detailing an IPSF activity held by the member organisation.

#### **c. Relevant Dates:**

- i. Release date: December 15, 2019
- ii. Deadline: January 15, 2020
- iii. Results: February 15, 2020

#### **2. Project Grant**

**a. Aim:** This grant is designed to financially assist an association in implementing an IPSF campaign or project.

**b. Budget:** The awarded grant will cover financial expenses incurred in the implementation of the project up to a maximum value of 200 Euros.

#### **c. Qualifications:**

- i. Benefit the applicant organisation's membership and/or members of the public
- ii. Achieve collaboration and begin/strengthen professional relationships with an allied national/international health, professional or patient organisation and IPSF
- iii. Be relevant to a concurrent IPSF campaign

Priority will be given to:

- i. Projects that incorporate collaboration with allied national, international, patient, or other health-related organisations
- ii. Projects that are based on current IPSF campaign initiatives

## Members Grants

We offer three different members grants during one IPSF term (October 2019 to October 2020). The DF Committee will financially assist members in attending a congress or in taking part in the Student Exchange Program (SEP).

### **1. World Congress Grant:**

#### **a. Aim:**

This grant is designed to financially assist a pharmacy student with limited financial resources in participating in World Congress, the largest international event for pharmacy and pharmaceutical science students and recent graduates. This grant is given to a student to allow him or her to promote IPSF in their home country on returning from an IPSF event. The 66th IPSF World Congress will take place in Seoul, Korea.

#### **b. Budget:**

The Grant will cover all the registration fees of the award recipient. The DF Committee aims to fund up to 2 award recipients for the 2019-2020 mandate.

#### **c. Qualifications:**

Individuals who wish to apply must currently:

- i. Be studying for their pharmacy degree or a recent graduate (up to four years after the date of their graduation); and
- ii. Be an IPSF member through an IPSF Member Organisation (Full Member or Member in Association) or as an Individual Member.

#### **d. Release Dates**

- i. Release date: February 1, 2020
- ii. Deadline: March 1, 2020
- iii. Results: April 1, 2020

Priority will be given to individuals who:

- Are from low-and lower-middle income countries as defined by the World Bank
- Have served IPSF as a Contact Person, Student Exchange Officer, subcommittee member, or in some other way contributed
- Are in their final year of studies
- Will be attending an IPSF event for the first time and/or are the only representatives from their country



## **2. Regional Symposia Event Grant**

**a. Aim:** The grant will allow a pharmacy student with limited financial resources an opportunity to participate in a regional event, and will cover the registration fee. The grant will be awarded as reimbursement at the end of the regional event. This opportunity is also intended to help students promote IPSF within their schools of pharmacy and countries.

**b. Budget:** The grant will allow a pharmacy student with limited financial resources an opportunity to participate in a regional event, and will cover the registration fee. The grant will be awarded as reimbursement at the end of the regional event. The total number of grants awarded will be dependent on the total number of quality applications received and on the grant budget available.

### **c. Qualifications:**

Individuals who wish to apply must currently:

- i. Be studying for their pharmacy degree or a recent graduate (up to four years after the date of their graduation); and
- ii. Be an IPSF member through an IPSF Member Organisation (Full Member or Member in Association) or as an Individual Member.

Priority will be given to individuals who:

- Are from low-and lower-middle income countries as defined by the World Bank
- Have served IPSF as a Contact Person, Student Exchange Officer, subcommittee member, or in some other way contributed
- Are in their final year of studies

## **3. Student Exchange Programme Grant**

**a. Aim:** This grant is designed to financially assist an individual in participating in the Student Exchange Programme to learn about pharmacy education, research, and practice outside their home nations. Through the Student Exchange Programme, more than 900 students worldwide receive the opportunity of working in community, hospital, industrial, administrative, or academic pharmacy sectors in other countries.

**b. Budget:** The awarded grant will allow a pharmacy student with limited financial resources an opportunity to participate in the IPSF Student Exchange Programme, and will cover part of the travel expenses (bus, train, or plane tickets) from the applicant's home country to the country in which the exchange occurs and the Student Exchange Programme fee. If the actual costs incurred are less than the awarded grant, only the amount of the actual costs will be paid.

### **c. Qualifications:**

Individuals who wish to apply must currently:

- i. Be studying for their first pharmacy degree OR a recent graduate (up to four years after the date of their graduation); and
- ii. Be an IPSF member through an IPSF Member Organisation (Full Member of Member in Association) or as an Individual Member.

Priority will be given to individuals who:

- Are in their final year of studies
- Have not received a SEP grant before
- Send a detailed and transparent application
- Have a well-structured motivation letter and valid arguments

For applicants participating in the Winter SEP (October-March), they may only apply for the grant after their Student Exchange Application Form is either marked as placed or successful in the SEP database.

For applicants participating in the Summer SEP (April-September), they may only apply for the grant after their Student Exchange Application Form is marked as placed in the SEP database.

## Calendar

<i><b>Timeline</b></i>	<i><b>Release Date</b></i>	<i><b>Deadline</b></i>
<b>Membership Grant</b>	December 15	January 15
<b>Event Grant - WC</b>	February 1	March 1
<b>First Project Grant</b>	January 20	February 28
<b>Event Grant - Reginal Symposia</b>	March 1	March 30
<b>SEP Grant</b>	April 1	May 1
<b>Second Project Grant</b>	August 15	September 15



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