



## International Pharmaceutical Students' Federation

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### Call for Host - International Pharmaceutical Students' Federation (IPSF) 57<sup>th</sup> World Congress 2011

IPSF is calling for interested member organisations to host the 57<sup>th</sup> IPSF World Congress in 2011. The IPSF World Congress is a 10 to 12 day international event held annually for pharmacy students and recent graduates worldwide. The programme includes, but is not limited to, an official opening ceremony, the IPSF General Assembly, symposia on topics of pharmaceutical interest and of scientific and educational nature, meetings and workshops, a pre-congress training programme and many social events. Only organisations who have been IPSF members for at least one year and are of good standing can bid to host the event.

Things you must know if you wish to host a future IPSF Congress:

- Please notify the IPSF Executive ([ipsf@ipsf.org](mailto:ipsf@ipsf.org)) of your intention two months prior to the 55<sup>th</sup> IPSF General Assembly, and no later than **3<sup>rd</sup> June 2009**.
- The bid for hosting the Congress will be made during the 55th IPSF General Assembly in August 2009. The bid should include a presentation with information such as a provisional budget, expected maximum number of participants, possible congress venues, and tentative dates.
- The finances of the Congress are totally independent from IPSF and shall be handled by the member association organising it.
- No profit shall be generated from this event. Any excess funds from the event will be treated according to the IPSF Domestic Rules (Articles 6, Point 5k. and 5l.).
- The budget shall also cover the IPSF Executive Committee registration fees, speaker accommodation and transportation during the event, tokens of appreciation for speakers and judges, as well as, prizes for the Patient Counselling Event and Poster Exhibition.
- The event registration fee shall include accommodation, meals, and transportation during the event.
- The registration fee should not be above 40 Euros each night for the first registration period.
- It is strongly recommended that the accommodation should be cheap and basic.
- Technical aids such as computer equipment and internet as required for the smooth running of the congress should be made available.
- If your bid is selected, you are required to sign a Congress hosting contract with IPSF.
- Please read Article 6 of the IPSF Domestic Rules very carefully. The IPSF Domestic Rules can be obtained from the IPSF Secretary General ([secgen@ipsf.org](mailto:secgen@ipsf.org)).
- The host is required to work closely with the IPSF Executive Committee who shall supervise the planning and organising of the Congress. The host will be required to submit updates and reports whenever required and requested by the IPSF Executive Committee.
- The decision on hosting shall be voted during the IPSF 55th General Assembly in Bali, Indonesia 3 – 13 August 2009.

For any further information please contact the IPSF Executive Committee at [ipsf@ipsf.org](mailto:ipsf@ipsf.org).

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#### 60TH IPSF EXECUTIVE BOARD

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