



Memorandum of Understanding

European Pharmaceutical Students' Association
International Pharmaceutical Students' Federation

Introduction

The European Pharmaceutical Students' Association (EPSA) is a European organisation, which represents over 120,000 pharmaceutical students in 30 European countries. The aim of EPSA is to develop the interests and opinions of European pharmacy students and to encourage contact and co-operation between them.

The International Pharmaceutical Students' Federation (IPSF) represents 350,000 pharmacy students and recent graduates in 84 countries worldwide. IPSF is the leading international advocacy organisation for pharmacy students with the aim to promote improved public health through provision of information, education, networking and a range of publications and professional initiatives. It is non-governmental, non-political and non-religious.

This Memorandum of Understanding is signed on behalf of both organisations to increase collaboration on joint projects and initiatives such that both IPSF and EPSA remain strong and vibrant.

1. Communication

There shall be regular e-mail communication between the executive members of both the organisations.

The positions responsible for external relations of both organisations shall ensure that the communication between EPSA and IPSF is frequent and smooth.

It is also advised that the executive members and/or officials of both organisations with similar portfolios stay in regular contact and share knowledge, experience and information in order to increase collaboration and to avoid duplication of work.

Both organisations shall always invite representatives from the other organisation to their executive meetings. The visiting party is entitled to be present during discussions, which concern the collaboration between the organisations.

Online meetings between the executives shall be held when the situation demands.

2. Projects

The organisations might establish collaboration on projects, where the collaboration is seen as beneficial for the members of both organisations or for a broader scope of the global community.

Projects can be shared between the associations when seen beneficial for both parts. Doing so, both organisations should keep in mind the benefit for their members.

3. Promotion

The events of both EPSA and IPSF shall be mutually promoted to European members through the websites and the publications of both organisations.

Both organisations shall also be given the opportunity to contribute to each other's major publications. Both organisations shall allocate an annual amount of space in their respective publications with an equal impact for promotion of each other's activities.

IPSF and EPSA shall exchange European members' contacts with the aim of having all European countries as members of both IPSF and EPSA. It is therefore strongly recommended that the executive members of both organisations in charge of public relations stay in permanent contact for this purpose throughout the year.

4. Events

Representatives from the other organisation shall be invited to both organisations' events. The representatives shall annually be entitled to two discounts of 50 % each from the participation at the event of the other organisation. The annual amount of discount per organisation shall not exceed 500 Euros.

During EPSA Annual Congress and the IPSF Congress, there shall be the opportunity for IPSF and EPSA to arrange a joint session. Its nature shall be decided separately for each event.

5. Sponsorships

Both organisations shall respect each other's relations to sponsors.

In the case of sponsorships interfering with each other, the other organisation shall be contacted to clarify the matter.

6. Mobility

The IPSF Student Exchange Programme and EPSA Individual Mobility Project are different

projects with different definitions. They shall not be conducted in a way that inflicts the missions, as they are stated in the official project descriptions, of the other project.

7. EPSA- IPSF Consultation Forum

A Consultation Forum for enhancing the collaboration between IPSF and EPSA shall exist.

It shall consist of active members from both Organisations: Preferably IPSF Contact Persons, Student Exchange Officers, EPSA Liaison Secretaries and IMP Coordinators.

Two people shall moderate the consultation forum. They shall preferably have a background of working in both IPSF and EPSA. The Executives of both Organisations shall have the possibility to act as observers.

8. Trainings

Any EPSA-IPSF collaboration for specific training shall be discussed through the respective training coordinators of both organisations.

IPSF shall annually guarantee the possibility for an EPSA representative to participate in an IPSF Leaders In Training Event and EPSA shall annually guarantee the possibility for an IPSF representative to participate in an EPSA training event.

9. Representation of the students

IPSF shall deal with international institutions and EPSA shall work with European institutions or European branches of the international ones. In the case where EPSA happens to be in contact with an international institution which is not partner of IPSF, EPSA shall redirect the contact to IPSF and vice versa.

The Organisations shall aim to have joint statements of opinion and/or press releases on common subjects of interest.

The Organisations can promote, after due consultation, joint documents to their respective professional partners, institutions and other relevant contacts.

10. Representatives

IPSF and EPSA recommend that Executive members of one organisation shall not hold Executive or official positions in the other organisation concurrently.

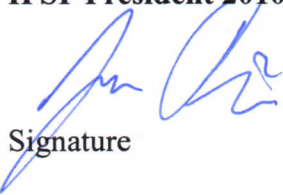
If an EPSA Liaison Secretary or IMP coordinator, an IPSF contact person or student exchange officer is elected in the executive of the other organisation, IPSF and EPSA recommend that he/she relinquish his/her previous position within three months after his/her election.

Closing remarks

This document is of joint responsibility of the IPSF Executive Committee and the EPSA Executive and shall be signed and reviewed when needed or every 3 years by the Presidents of both organisations. After signing, this document will be subject of approval of the EPSA General Assembly and the IPSF General Assembly.

Date of last review:

Jan Röder
IPSF President 2010/2011


Signature

Anette Aaland Krokaas
EPSA President 2010/2011


Signature

